



## TECHNOLOGY ACCEPTABLE USE POLICY

St. Patrick Catholic School provides student access to technological devices (as defined below) and internet access for academic and educational purposes only. While this policy attempts to be as comprehensive as possible, new situations may develop which are not outlined in the policy. The school will deal with those situations in a manner consistent with the policies in the handbook and the school's Mission Statement.

### **Computer Lab**

The computer lab is a classroom and all policies and procedures for a classroom will be adhered to and enforced. No food or drink is allowed. Students are not allowed to be in the lab without a teacher present. Students are responsible for any damage occurring to the school's hardware and software due to inappropriate actions or in action while using the equipment. Fees may be assessed and charged to the student for required repairs or replacement. Violations of the law and destruction or damage to equipment, software, or data belonging to SPCS or other users will be dealt with in a serious and appropriate manner according to school policies.

### **Acceptance of Policy**

The Technology Acceptable Use Policy falls under the guidelines outlined in the St. Patrick Catholic School Student Handbook. The acceptance of the Acceptable Use Policy (AUP) is indicated in the signing of Handbook Acceptance letter that is signed by both the student and parent/guardian, which indicates that both parties have read and understand the policies regarding technology set forth by St. Patrick Catholic School. Failure to sign the policy will result in loss of privileges.

### **Purview of Technology Policies**

Technology devices include but are not limited to desktop computers, laptops, tablets, digital cameras/video recorders, printers, scanners, calculators, hardware/software, and technology infrastructure (e.g. wired and wireless access to school network, servers), whether owned, leased, or loaned to St. Patrick Catholic School.

Acceptable Use Policies also apply to any online services provided directly or indirectly for student use including, but not limited to the following: student email, drive, and calendar (G Suite - Google Apps for Education); Student Information Systems such as PlusPortals (Parent/Student grade book access); online-based educational tools such as TypingPal/SpellingCity; and any online database subscriptions.

# Unacceptable Usage of Technology

## DISCIPLINE

The inappropriate use of technology includes, but is not limited to, the following:

- Using the network for any illegal activity, including violation of copyright
- Degrading or disrupting equipment, software, or system performance
- Vandalizing the data of another user
- Gaining unauthorized access to resources or entities
- Invading the privacy of individuals
- Using an account owned by another user
- Posting personal communications without the original author's consent
- Posting anonymous messages
- Downloading, storing, or printing files or messages that are profane, obscene, or that use language and/or symbols that tend to degrade or offend others
- Any activity that interferes with the operation of any computer system (e.g. jailbreaking)
- Any activity that damages any equipment or programs - restitution will be required if this occurs
- Uses that violate any of the Expected Standards of Behavior outlined in handbook including but not limited to plagiarism, cheating, bullying, hazing, and harassment
- Unauthorized video recording of faculty, staff, or student on any device without consent.

## Consequences for Violation of Technology Policies

The violation of technology policies and any usage deemed unacceptable by either administration, faculty, and/or technology directors can result in loss of privileges. Violations of these policies and the resulting loss of privileges may correspond with disciplinary actions outlined in the Student Handbook.

Note: Revoked privileges may result in academic failure if assignments require the use of school technology.

## Privacy Policy

Students should understand that they have no reasonable expectation of privacy with respect to and including, but not limited to internet usage, the creation and/or distribution of messages or content via student email system, and/or the creation of information within technology tools that fall under the purview of St. Patrick Catholic School technology devices. SPCS may at its discretion filter, access, and monitor technology resources to determine unacceptable usage.